

**REQUEST FOR PARENTS ACTIVITY FUNDS  
UMATILLA-MORROW HEAD START POLICY COUNCIL FUND**

I wish to request funds from \_\_\_\_\_=s parent activity fund.  
(center)

For the amount of \$\_\_\_\_\_.

Please make check payable to:\_\_\_\_\_

Address:\_\_\_\_\_

In Payment of (full description):\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date approved by Parent Committee\_\_\_\_\_

***In consideration of receiving this check, I understand that I must turn in all receipts and any unused portions of the check, and they must be equal to the value of the check or I will be responsible for reimbursing the account the amount of the check.***

Parent Committee Chairperson\_\_\_\_\_

Center Staff\_\_\_\_\_

	_____ <b>Account</b>
	<b>Paid by check #</b> _____
	_____ (Check amount)
	_____ (Receipts returned)
	_____ (balance due to account)
<b>FOR OFFICE USE ONLY</b>	
<b>Executive Director/Operations Director</b> _____	