

Education Observation Schedule

Month	Head Start	Early Head Start
August	*Establish/Review Professional Development Plan *Go over job description and Teacher Orientation for new teachers *Review Growth and Improvement Plan (new teachers will write Growth and Improvement Plan at 4 month evaluation)	*Establish/Review Professional Development Plan *Go over job description and Teacher Orientation for new teachers *Review Growth and Improvement Plan (new teachers will write Growth and Improvement Plan at 4 month evaluation)
September	*general classroom observation checklist	*general classroom observation checklist
October	*standardized observation/coaching/monitor based on checklist	*standardized observation/coaching/monitor based on checklist
November	*standardized observation/coaching/monitor based on checklist	*standardized observation/coaching/monitor based on checklist
December	*standardized observation/coaching/monitor based on checklist	*standardized observation/coaching/monitor based on checklist
January	*standardized observation/coaching/monitor based on checklist	*standardized observation/coaching/monitor based on checklist
February	*standardized observation/coaching/monitor based on checklist	*standardized observation/coaching/monitor based on checklist
March	*standardized observation/coaching/monitor based on checklist	*standardized observation/coaching/monitor based on checklist
April	*standardized observation/coaching/monitor based on checklist	*standardized observation/coaching/monitor based on checklist
May	*Observations as needed	*Observations as needed
June	*Observations as needed	*Observations as needed
July	*Observations as needed	*Observations as needed

* Home Visit Observation, POEMS, ECERS/ITERS/FCCERS, PIBS checklist, CLASS observation, Lesson Plan observation, Dual Language Checklist, and ELLCO will all be completed at least one time per school year per classroom and additionally as determined by the education manager based on need. In addition, the CHELLO may be utilized where appropriate.