

Pandemic Flu Planning at Umatilla-Morrow Head Start

In the event of a pandemic flu outbreak, the UMCHS Health Services Director and Nutrition Services Director will coordinate with local county health departments within the UMCHS service area to develop a Pandemic Flu Plan that links appropriately with Local, State and Federal Pandemic Flu Plans.

Procedure

1. The Health Services Director will refer to the information and materials relevant to preschool and child care settings that are available on these web sites:

<http://www.cdc.gov/flu/school/>

<http://www.pandemicflu.gov/plan/school/index.html>

<http://www.ed.gov/admins/lead/safety/emergencyplan/pandemic/planning-guide/planning-guide.pdf>

2. The Health Services Director, Child and Family Advocates, Family Advocates and WIC Staff will distribute appropriate materials to Head Start, WIC, CCR& R and FSC families and staff in the event of Mild, Moderate or Severe Pandemic Flu. Information sharing will include:
 - How to recognize signs and signs and symptoms of the flu
 - How to help control the spread of the flu by hand washing, covering the mouth when coughing or sneezing, avoiding touching your eyes, nose and mouth with your hands and staying home when you have symptoms of the flu
 - How to care for ill family members
 - How to develop a family plan for dealing with a flu pandemic
 - Encourage families to seek out alternate care in the event of school closure. Refer families to Child Care Resource and Referral.
3. The Health Services Director and Child Care Director will coordinate with the Oregon Child Care Division for recommendations (particularly as it relates to facility closure) pertaining to our licensed facilities.
4. The Health Director and/or Nutrition Services Director will advise the Executive Director on local health authority recommendations regarding school closure, school evacuation, and WIC clinic closures in the event of Moderate to Severe Pandemic.

5. The UMCHS Administrative team will determine methods of communication with staff and how staff with essential functions will continue to carry out their duties in the event of prolonged closure for Severe Pandemic. This may include telecommuting and alternate work hours.

6. If prolonged clinic and classroom closures occur, the administrative team will decide how to provide services. This may include home-based delivery, telephone calls and/or sending information and food instruments through the mail.