

## **PROCEDURE FOR GOVERNING BODY TRAINING PLAN**

Members of the Governing Body (Board of Directors and Parent Policy Council) will be provided educational and training opportunities to increase their knowledge and skills in fulfilling their role

The training plan for each Governing Body is developed utilizing Board/Policy Council input, performance standards, training opportunities sponsored by Funders, and individual Board/Program needs.

The training plan is developed annually in June and each member is given a copy of their training plan.

### **TOPICS FOR PARENT POLICY COUNCIL INCLUDE, BUT ARE NOT LIMITED TO:**

1. Orientation
2. Roles & Responsibilities
3. Building Leadership For Community Development
4. Parliamentary Procedure
5. Budgeting
6. Grant Application Process
7. Self Assessment Process
8. Education Outcomes
9. Child Abuse & Neglect
10. Head Start Content Areas
11. Advocacy
12. Leadership Skills

### **TOPICS FOR GOVERNING BODY INCLUDE, BUT ARE NOT LIMITED TO:**

1. Orientation
2. Roles & Responsibilities
3. Grant Application Process
4. Self Assessment Process
5. Information on Each Program under the UMCHS umbrella
6. Funding
7. Strategic Planning
8. Child Abuse & Neglect
9. Outcome Measures