

Evaluation of Executive Director by Directors
PROGRAM: UMATILLA-MORROW COUNTY HEAD START, INC.

Name: _____ Date _____

1. UNACCEPTABLE	2. MARGINAL	3. COMPETENT	4. COMMENDABLE	5. DISTINGUISHED
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PERSONAL QUALITIES AND GROWTH

Punctuality and Dependability 1 2 3 4 5

Comments:

Interest and Initiative 1 2 3 4 5

Comments:

Acceptance of responsibility (dependability, self-direction) 1 2 3 4 5

Comments:

Communication Skills 1 2 3 4 5

Comments:

PLANNING

Ability to organize and carry out tasks 1 2 3 4 5

Comments:

Sees what needs to be done 1 2 3 4 5

Comments:

Is familiar with overall program and its goals 1 2 3 4 5

Comments:

Plans with purpose & methods of achieving short range goals 1 2 3 4 5

Comments:

Communicates plans to staff 1 2 3 4 5

Comments:

Flexibility, ability to act in a crisis 1 2 3 4 5

Comments:

WORKING WITH STAFF

Works in a consistent, supportive cooperative manner 1 2 3 4 5

Comments:

TECHNICAL SKILLS

Stays current on relevant information to perform required duties 1 2 3 4 5

Comments:

Willingness to learn other skills 1 2 3 4 5

Comments:

SPECIFIC AREAS OF STRENGTH

SPECIFIC AREAS NEED IMPROVEMENT

Evaluator _____ Date