

**Evaluation of Directors**  
**PROGRAM: UMATILLA-MORROW HEAD START, INC.**

Name: \_\_\_\_\_ Date \_\_\_\_\_

1. UNACCEPTABLE	2. MARGINAL	3. COMPETENT	4. COMMENDABLE	5. DISTINGUISHED
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**PERSONAL QUALITIES AND GROWTH**

Punctuality and Dependability ..... 1 2 3 4 5

Comments:

Interest and Initiative ..... 1 2 3 4 5

Comments:

Acceptance of responsibility (dependability, self-direction) ..... 1 2 3 4 5

Comments:

Communication Skills ..... 1 2 3 4 5

Comments:

**PLANNING**

Ability to organize and carry out tasks ..... 1 2 3 4 5

Comments:

Sees what needs to be done ..... 1 2 3 4 5

Comments:

Is familiar with overall program and its goals ..... 1 2 3 4 5

Comments:

Plans with purpose & methods of achieving short range goals ..... 1 2 3 4 5

Comments:

Communicates plans to staff ..... 1 2 3 4 5

Comments:

Flexibility, ability to act in a crisis ..... 1 2 3 4 5

Comments:

**WORKING WITH STAFF**

Works in a consistent, supportive cooperative manner ..... 1 2 3 4 5

Comments:

**TECHNICAL SKILLS**

Stays current on relevant information to perform required duties ..... 1 2 3 4 5

Comments:

Willingness to learn other skills..... 1 2 3 4 5

Comments:

**SPECIFIC AREAS OF STRENGTH**

**SPECIFIC AREAS NEED IMPROVEMENT**

Evaluator\_\_\_\_\_Date