

REQUIREMENTS FOR A PERMIT, ORIGINAL, OR RENEWAL OF A SCHOOL BUS DRIVER'S CERTIFICATE

REQUIREMENTS FOR A PERMIT	REQUIREMENTS FOR AN ORIGINAL CERTIFICATE	REQUIREMENTS TO RENEW A CERTIFICATE for a person who has held a certificate for the number of years indicated at the top of each column. READ DOWN each column as appropriate.		
		ONE YEAR OR TWO YEARS Expired less than 12 mo.	THREE YEARS Expired less than 12 mo.	FOUR YEARS OR MORE Expired less than 12 mo.
Valid Class A, B, or B-1 Commercial Driver License (CDL) with passenger endorsement.*	Valid Class A, B, or B-1 Commercial Driver License (CDL) with passenger endorsement.*	Valid Class A, B, or B-1 Commercial Driver License (CDL) with passenger endorsement.*	Valid Class A, B, or B-1 Commercial Driver License (CDL) with passenger endorsement.*	Valid Class A, B, or B-1 Commercial Driver License (CDL) with passenger endorsement.*
Physical Examination (16)	Physical Examination- (16)	Physical Examination (16)	Physical Examination (16)	Physical Examination (16)
Behind-the-wheel Test in largest bus to be driven (13)	Behind-the-wheel Test in largest bus to be driven- (13)			
Driving Record Check	Driving Record Check***	Driving Record Check	Driving Record Check	Driving Record Check
Two Fingerprint Cards and Form 581-2283 must accompany application	Two Fingerprint Cards and Form 581-2283 must accompany application-	Criminal Record Check Form 581-2282 must accompany application	Criminal Record Check Form 581-2282 must accompany application	Criminal Record Check Form 581-2282 must accompany application
10 Hours of Behind-the-Wheel Training- (12)	10 Hours of Behind- the-Wheel Training- *** (12)			
Certified Competent (15)	Completion of the Core Course (14)	Core/Refresher Course within the last 4 years (14)	Core/Refresher Course within the last 4 years (14)	Core/Refresher Course within the last 4 years (14)
	Possess a valid First Aid Card (14)	Possess a valid First Aid Card (14)	Possess a valid First Aid Card (14)	Possess a valid First Aid Card (14)
	Certified Competent (15)	Certified Competent (11 5)	Certified Competent (1 5)	Certified Competent (15)
			24 Hours of classroom training, including Core and First Aid, within past 4 years (14)	32 Hours of classroom training, including Core and First Aid, within past 4 years (14)

* **NOTE: Air brake restriction must be removed if driver will operate buses equipped with air brakes.**

** Four hours B/W Training if applicant has regularly driven bus for 6 months during the past 3-year period. Bus driven must have been of a size and type that applicant is expected to drive.

*** Not required for a holder of a valid permit.

NOTE: Numbers in () parentheses correspond to numbers on application.

APPROVED CLASSROOM TRAINING

UNIT NO.	I	II	III	IV	V	VI
CORE COURSE	Qualifications, Regulations - & Responsibility 2 1/2 hrs.	Pupil Management 2 1/2 hrs.	Inspection & Operation 2 1/2 hrs.	Emergency & Accident Procedures 2 1/2 hrs.	Core Refresher -(experienced drivers) 2 hrs.	Core Refresher (experienced drivers) - 2 hrs.
FIRST AID	First Aid		Advanced First Aid or EMT		CPR	
	Medical Planning/Refresher		First Responder Training			
	2 hrs.	2 hrs.	2 hrs.	2 hrs.	2 hrs.	2 hrs.
DDC	Sessions 1 & 2 2 hrs.	Sessions 3 & 4 2 hrs.	Sessions 5 & 6 2 hrs.	Sessions 7 & 8 2 hrs.	DDC 11 - Sessions 1 & 2 2 hrs.	DDC 11 - Sessions 3 & 4 2 hrs.
ADVANCED COURSES	Laws & Liability 2 hrs.	Special Driving Conditions 3 hrs.	Exceptional Students 2 hrs.	Field Trips 2 hrs.	Brakes 2 hrs.	Power Train 2 hrs.
OTHER	Fire Prevention & Control 2 hrs.	Miscellaneous 2 hrs.	Body Fluid Containment 2 hrs.	Public Relations 2 hrs.	Review-of Laws & Regulations 2 hrs.	Accident Prevention & Analysis 2 hrs.
misc.	Advanced Transportation of Handicapped 4 hrs.	Advanced Pupil Management 2 hrs.	Advanced Special Driving Conditions 2 hrs.	Disaster Drills 2 hrs.	TSWD 8 hrs.	Advanced Reference Point Driving 2 hrs.