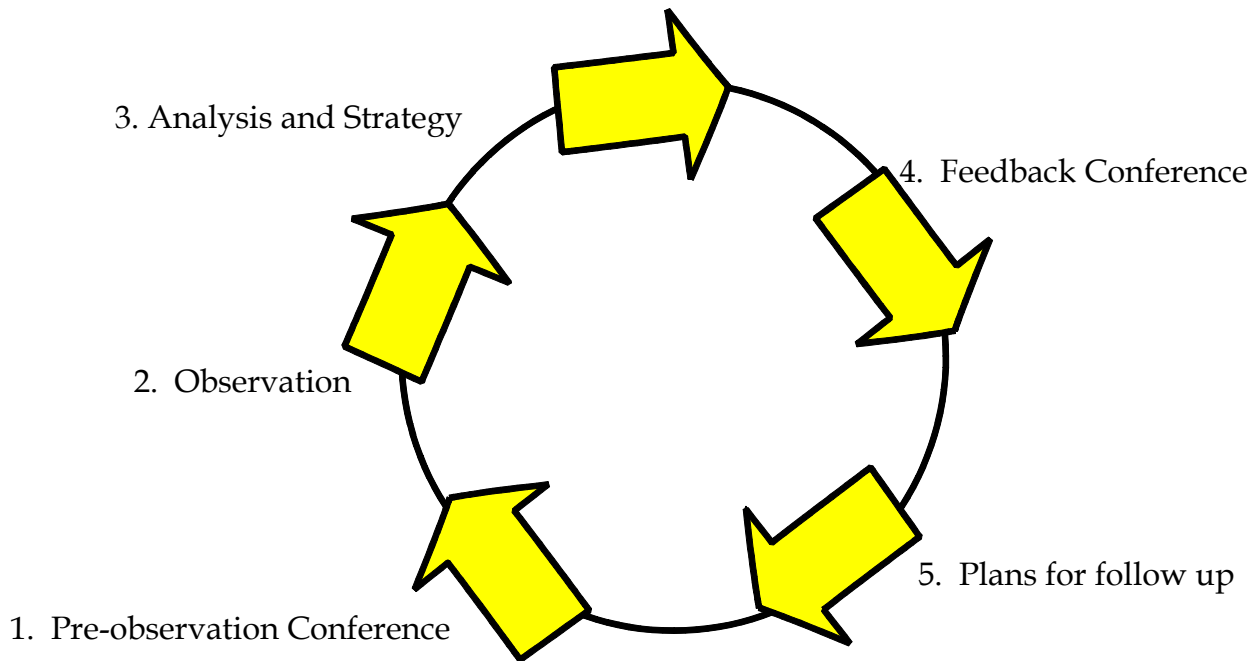


THE OBSERVATION CYCLE

Each observation must follow the complete observation cycle, which includes the following steps:



1. **Pre-observation conference**

The Trainee and Field Trainer must agree what will be observed and what observation method/form will be used.

2. **Observation**

The Field Trainer or another trained observer makes the observations as agreed upon in the pre-observation conference.

3. **Analysis and strategy**

The Field Trainer reviews the observation notes and develops tentative strategies for the feedback conference. Sometimes the notes are shared with the Trainee in advance of the conference. The Trainee assesses the observed activity in light of the stated objectives.

4. **Feedback conference**

Both the Trainee and the Field Trainer have the opportunity and responsibility for providing input, with the emphasis on helping the Trainee become an autonomous learner.

5. **Follow up plans**

Decisions for follow-up are made and recorded on the Responsive Observation Form, which also serves to summarize the relevant information about the conference.